



Cardonald Primary Parent Council

Minutes – Meeting Tuesday 04.05.21

Attendees	Peggy McCartney Ronnie Jamieson Julie Urquhart Sharon Corr Susan McLaren Heather Murchie Gordon Forbes Lyndsey Seeley Lucy McWilliams David Gildea
Apologies	Mr Coogan - HT Mrs Mohd DHT Nancy Loftus Mhairi MacKenzie Amanda Malloy John Quinn

Item Discussed	Action Required / Outcome	Action By	Completed Date
Welcomes & Apologies	The meeting was opened by the PC Chair. Apologies read out.	N/A	
Previous minutes from the meeting were discussed	<p>Sharon read out the minutes from previous meeting.</p> <p style="text-align: center;">Church Link</p> <p>Mr Coogan received an email from the Minister who is unfortunately not able to commit to being involved with the Parent Council at this time. Ronnie asked if it would be worth contacting the church again to see if there is anyone else within the church who would like to attend.</p> <p style="text-align: center;">Internet Safety Links</p> <p>Sharon asked Gordon if he had been able to send the internet safety links to Mrs Waddell to put on the school website as discussed at the last meeting. Gordon confirmed that he had sent them through after the meeting. Sharon will contact Mrs Waddell to see if she has received them.</p> <p style="text-align: center;">Easy Fundraising</p> <p>Julie confirmed the easy fundraising money had been deposited into the bank this was a sum of £47.35</p> <p style="text-align: center;">Quadrangle Play Equipment</p> <p>As discussed at the last meeting Julie sent an email to school with details of the supplier of the outdoor play equipment in the quadrangle. Lyndsey informed that the issue of maintenance of play equipment had come up at a recent webinar and it was confirmed that the service and maintenance of play equipment remains the responsibility of the</p>	Secretary	

	<p style="text-align: center;">school even if it has been supplied by Parent Council.</p> <p style="text-align: center;">Gym Equipment</p> <p>Mr Coogan informed that GCC is looking into the gym equipment inspection following the large bill the school received after the inspection. GCC have contacted several schools as there seems to be a similar issue at other schools.</p>		
<p style="text-align: center;"><u>Head Teachers Report:</u></p>	<p style="text-align: center;">Mr Coogan read out the Head Teacher's report. The Head Teacher Report is attached to the Monthly Minutes.</p> <p>Miss Mohd gave an update on upcoming plans for the P7 leavers</p> <ul style="list-style-type: none"> • P7 end of term activities. <ul style="list-style-type: none"> ○ Graduation – The P7 graduation is planned for 17th June. There will be 2 sittings in the morning. On the evening of 17th June a let has been submitted to do an evening event for the P7's, both of the events will take place outside. ○ Transitions – In school Dan Serridge will be coming into school every Thursday until 10th June with a final session on 11th June. Zoe from Quarriers is working with some of the children. Barnardos will be working with selected children for 3 weeks. Ross Hall Parents meeting 11th May. Transition groups taking place online. There is a physical meeting taking place for enhanced pupils only on 13th May. Not sure if there will be a whole school visit. Staff from Ross Hall coming into school. Ross Hall have a nurture programme but there is only 4 spaces available, Cardonald have applied for 2 places. Virtual House tours are planned, if Ross Hall can make any of the tours physical school will be informed. Trips – There has been 2 trips planned for the P7's. The first 1 will take place on 17th May to Bellahouston dry ski slope, this will be funded by the school. The second trip is to Lapwing Lodge which is an outdoor activity centre in Glennifer Braes. This will take place on 14th June. Paperwork has been sent out with pupils and the cost of this trip is £32. ○ Hoodies – The final order still to come in, once this has arrived and all pupils have 1 they will be permitted to wear them. ○ Yearbooks – Peggy has been working on getting photographs for the yearbook. It will take a couple of weeks turnaround for ordering and printing so this will be organised in time to get them for graduation. ○ PATHS Library – The PATHS library is now up and running. Dan has created stories for different year groups, Dan will be delivering these on 4th June in school. 		

Treasurers Report:

March
Opening Balance - £2917.82
Closing Balance - £2995.08

April
Opening Balance £2995.08
Closing Balance - £3168.08

There are a few items still to be deducted
Yearbooks – approx. £335
2 x Bonus Ball winnings

Scholastic Balance
£611.02 to be used by October 30th

Updated Bank Details to GCC
Julie confirmed that GCC have our bank account details

GCPG Updates

Ronnie attended the last GCPG meetings, there was not much to share from this. There are a few events being run which have been passed on to the members group.

There will be an open parents forum on 10th August with guest speakers.

GCC have developed a new app which will hopefully help with things like applying for grants.

Update from Chinwag

Sharon attended the last chinwag, the following points were discussed.

- Facebook forums
GCPG have 3 closed Facebook forums;
Early years
Additional support needs
Equalities
Moderators are needed for the groups so if anyone is interested email info.cardonaldpc@gmail.com and we will pass on to Leanne at GCPG.
- STEM events
Group stem events – STEM Glasgow is run by Alex and Hannah, they have a YouTube channel <https://youtu.be/SJbhDsbfXMY>
Science Centre can also run events at school.
- Ideas on how people are interacting with new P1's
Pre P1 disco
Head Teacher sending letters introducing Parent Council to parents

	<p>Record a video, Leanne would help to edit. Parent Council information booklet. Information evening on Zoom in conjunction with school management team. Follow up after PC meeting with new people to see how they felt about the meeting, if they have any questions etc.</p> <ul style="list-style-type: none"> ○ After School Care After school provision is being withdrawn in some areas. There has been a drop in demand for after school care due to people working from home or being on Furlough but with restrictions starting to lift it could affect working parents going forward. This is an issue that GCPG are monitoring as it could become an increasingly worrying concern. ○ Licence for Bonus Ball A licence to run a bonus ball at school is not required if it is only open to the school community. If it is opened to the wider community a licence would be required. ○ Sub Groups If sub groups are being set up this should be written into the constitution. Minimum and maximum numbers should be set. It's advised that the numbers aren't set as high as the main PC meetings as the chairperson would be responsible for both groups. A spokesperson should be nominated to feedback to the main group. It's a good idea to set up a timeframe if doing a subgroup and review and if it's not working well it can be disbanded. If a subgroup is too difficult to manage a closed facebook group can be created for a specific topic. This wouldn't need written into the constitution but would need a social media policy, Leanne can give a copy of Facebook moderator role. Another option is a 'pop up' group if it is a short term thing. 		
Admin	<p>Social Media Admins Susan raised that with people leaving new admins would be needed for social media so a crossover could happen. Ronnie suggested that the current office bearers have a discussion and come up with what each role involves and then share this with the members group to see if anyone is interested in any of the roles with a view to shadowing existing office bearers.</p>		
Fundraising	<p>There is not much to share with any fundraising updates.</p> <p>Chris Stephen's MSP sent an email to Ronnie regarding access to grants, Ronnie will forward this to Mr Coogan.</p>		
Webinars	<p>Money Management Julie and Lyndsey attended the money management webinar and fedback the following.</p> <ul style="list-style-type: none"> ○ £400 admin money should have been received by end of April. This usually comes in August so Julie will follow this up. ○ We need to update our fundraising platform. ○ 2 people should prepare the accounts for the meetings. ○ Julie confirmed she can get the accounts audited before she leaves. 		

	<p>Car Free Zone</p> <p>Ronnie attended the car free zone webinar and fedback the following.</p> <ul style="list-style-type: none"> ○ The main issue is that not every school can become a car free zone and the time it takes to set it up. There are issues about how to enforce the car free zones and there are ongoing discussions with the police and council as it is only the police that can enforce it but there is not always police available to attend and if other calls came in they would be prioritised over attending school. ○ It was discussed that the best way around car issues is to try and change attitudes. ○ Schools can apply to have banners and parking buddies on loan, Ronnie has the email address on who to contact for these. 		
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Secretary's Enquires / Emails			
	<ul style="list-style-type: none"> • Easter Food Hamper Query There was no further contact in regards to giving out the food hampers. • Microsoft Office within Teams Sharon had previously contacted Mrs Waddell regarding accessing Microsoft office through the glow accounts. Mrs Waddell informed that she accesses Microsoft through the glow account but was unaware of being able to download Microsoft office to a device. Sharon will contact Mrs Waddell again to clarify whether this can be used by pupils. 		

Communications – Via Email & Social Media			
	<p>Ronnie asked Mr Coogan if the school has anything they want to promote or any news to share to also send it through to us and we can put this on our social media.</p>		

Any Other Competent Business :			
	<ul style="list-style-type: none"> • New P1 numbers Mrs Waddell has passed on the number of new P1's so parent's bags can be made up. • David asked if there was any chance of parent's evening before the end of the year. Mr Coogan said there was almost certainly not a chance of this being able to happen which is why phone calls are being offered. • Mr Coogan informed that the washing machine the parent council had bought for the school a few years back had broken down and asked if there was any possibility of it being replaced as it is well used. David said there was a possibility of him being able to get it repaired. 		

	The Parent Council would like to take this opportunity to thank Scott MacDonald for contacting the school to make them aware of Lapwing Lodge as a potential trip for the P7's in what has been a difficult year and which will hopefully go towards making up for the disappointment of the school holiday being cancelled.		
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Next Parent Council Meeting	Tuesday 2nd June 2021 at 7pm
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