

Minutes – Meeting Tuesday 7th March 2023

Attendees	<p>Chairperson – Sharon Corr Secretary – Ronnie Jamieson Treasurer – Lyndsey Seeley</p> <p>PC Members - Gordon Forbes Heather Murchie</p> <p>Parent Forum - Jen Stewart Lesley Healy Amanda Taylor Karen Gallagher Jennifer Sutherland</p> <p>Staff - Mr. Coogan - HT Mrs Waddell – DHT Miss Mohd – DHT Mrs King - PT</p> <p>Guest Speaker – Stephen Moizer – Learning Through Landscapes</p>
Apologies	

Item Discussed	Action Required / Outcome	Action By	Completed Date
Welcomes & Apologies	The meeting was opened by the PC Chair and apologies read out that were received. A warm welcome was given to new parents/carers who attended and the Chairperson invited everyone to introduce themselves.	N/A	N/A

Invited Speaker			
<p>Stephen Moizer introduced Learning Through Landscapes</p>	<p>Stephen attended the meeting on behalf of the management team to involve the parent forum into the consultation, the school has undertaken to create our outdoor spaces more practical for the pupils and teaching staff. The aim is to allow more of the areas to be adapted where possible to ensure that parts of the learning curriculum is continued throughout all years of the pupil development and to see where the teaching staff can utilise areas for all year classes and thus bringing in more and different aspects of learning to the school. Stephen has spoken with the management team, teaching staff, janitor, pupil council and a few groups of pupils to get all aspects and views of what / where the school is operating at present, so an action plan of proposals can be submitted to the school. The plan will be shared with the Parent Council and thus shared with the wider parent forum.</p>	Miss Mohd	

Previous Minutes			
Previous minutes from the meeting on 7th February 2023 were discussed.	Items raised from previous minutes: <ul style="list-style-type: none"> • Treasurer – To present forecast. (Completed later in meeting). • Code of Conduct – 1 member to sign. Next meeting will be AGM so it will be reviewed and sent to all new members. 	Secretary	

HT Report			
Head Teachers Report	The Head Teacher Report is attached to the Monthly Minutes.	N / A	

Treasurers Report			
January 2023 - Opening Balance - £4621.09 Closing Balance £3438.69 February 2023 - Opening Balance - £3438.69 Closing Balance £3559.04 Parent Council Financial Forecast	The Treasurer has updated the PC with a forecast of financial status for the PC to be able to continue supporting the school over the next school year. We still have £2106.23 ring fenced as money raised by pupils for the Health Heart Fund which will be used once we decided on where funding can be utilised to support the children. With the remaining balance it is forecasted that the PC would only be financially viable until end of school year June 2024, if we support all events on the current standing items list. Therefore the PC will review all standing items during our June meeting after our AGM and look at ways to raise funds to continue supporting the school and pupils to the high level that we currently have been achieving.	Treasurer	

Secretary's Enquires / Emails			
Emails for Lets / Meetings & Enquiries	Due to the busy communications over the last month the emails have been added at the end of the minutes as a Correspondence list.	Secretary	
School Let	Secretary to apply for let for AGM Meeting in May with School.	Secretary	

PC Event			
Meet the Parents / Tea & Coffee Drop In	The PC held a 'Tea & Coffee / Meet the PC' event on Thursday 23 rd February. The members met with 10 parents/carers to allow us to promote the good work that the PC carry out but also to gain more members of the parent forum to attend meetings and be part of the PC as we are at our minimum numbers. The event was successful and we were glad to see new faces at the meeting tonight and hope that we gain new members or parents/carers attending to support the PC. It has been decided to complete other sessions twice a year.	PC Members	

Fundraising			
Spring Disco	The Treasurer gave an update from the last disco due to the costs involved as it was our first disco since the pandemic. Due to the rise in renting the hall and tuck shop, overall the PC raised £1.17 as we had to supply a full tuck shop as we had no stock left over. It was then discussed with the school staff on how they prepared the Halloween disco and the PC has decided to use the model that the staff used for the Spring Disco. The changes will be that tickets will be £3.00 but children will now receive juice, crisps and 2 sweets each as part of their ticket money. This will help parents as they will NOT need to supply money for a tuck shop and all children attending will receive the same.	All Member	
	Tickets will be produced this week and the school will print out for the PC	Treasurer	
	The Parent Forum will be asked for volunteers to help sell tickets from Monday 20 th March – Thursday 23 rd March in the school between 0900-0930.	All Members	

Further Communications & Enquires / Emails			
Emails from Parent Forum / Further Enquiries	Due to the busy communications over the last month the emails have been added at the end of the minutes as a Correspondence list.	Secretary	

Any Other Competent Business :			
Donated School Uniforms	Heather asked if the school was still taking in donate uniforms to allow other families to use. Due to the vast amount handed in during COVID the school had to stop taking donated uniforms as they couldn't share with local clothing charities as they had closed down also. It has been agreed that the school will now take in donated uniforms and the PC will assist the school to have a clothing stall at the next parent nights in May to allow all members of the parent forum to collect any parts of the donated uniforms that they would require and to help promote the ECO status of the school.	All Members	
Sending Correspondence between PC / School	The Chairperson asked what would be the best way for the PC to continue communicating with the school due to the reduced staff within the office. It has been arranged for a new contact group to be used to improve communication.	Chairperson	

Next Parent Council Meeting - AGM	Tuesday 2nd May 2023 @ 1900 within Cardonald Primary
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Correspondence list – Cardonald Primary PC

March 2023

From	Subject	Action
GCPG Template	Template for PCs to express concern over proposed budget cuts	Letter sent and acknowledged
Mrs Waddell	PC Meeting Minutes - February 2023	Uploaded to school website
Mrs Waddell	PC coffee and cake	Various emails
Mrs Mohd	PC Meeting Agenda	Add Stephen from Learning through Landscapes
Treasurer	Jan/Feb Accounts for PC Meeting - 07/03/23	To be added to minutes
Glasgow Life	Let for PC Meeting	Sent application for let
Glasgow life	Let for Spring Disco	Sent application for let
Various	Disco volunteers	Replied by Chair
Mrs Waddell	Pre-Entrant Day – PC Presentation	7 th June 0930-1030
Secretary	Minutes sent to members for checking	No issues received
Various	Clan Tickets for Parent Forum	21 tickets received
Mr Coogan	Easter Holiday Club	Online?
Treasurer	Open day presentation	Completed
Glasgow Life	Confirmation of Lets x 2	Completed
Various	New parents confirming attendance to meeting	Noted

Head Teachers Report - Parent Council Meeting
Tuesday 7th March, 7.00pm

We have had an extremely busy month since the last parent Council meeting. The school is currently in the middle of Book Week and Mrs King has been working so hard ensuring that every day is action packed with literacy activities. Our very own Literacy Leaders have been involved throughout and are becoming experts in leading literacy sessions as well as whole school assemblies. This afternoon it was wonderful to see so many parents visiting Primary 1 for a Bookbug session. Earlier in the day there was a Paired Reading Scavenger Hunt in the library. At some stage of the week, every class will have participated in an author event and every class will have visited Cardonald Library. As well as this, all classes will attend a Word Wizard session with Dan the Storyman and the list of activities go on and on. I will attach the full list of events to this report in order to do justice to the superb preparation and hard work that Mrs King has and always does put into these events.

Spring is just around the corner and it is therefore fitting that we have been fortunate to receive two separate visits aimed at enhancing our outdoor areas. Steve Moizer who is a Training and Development Officer for Learning through Landscapes which is the UK's leading outdoor learning and play charity, visited the school recently and met with some members of staff, both DHTs and three pupil groups. Steve followed up his visit by compiling a very detailed and comprehensive report looking at specific areas around the school grounds and we look forward to hearing from Steve during tonight's meeting as he very kindly agreed to attend, work commitments permitting. I also met recently with Maria Suarez who is an Outdoor Activity Officer for Southside Housing Association and Maria introduced me to Calum Cais who specialises in gardens and outdoor spaces. We walked round the school grounds and identified areas that would be a good starting point for development and Maria and Calum suggested bringing their very own 'Saturday Club' to our school garden on April 22nd from 12.30-2.00pm. The aim would be to make a start on the 8 planters to the front of the school. It was interesting to see Steve focusing along similar lines in his report and moving forward it will be beneficial to include all parties to avoid duplication or double handling. We are grateful to Steve for bringing his experience and expertise to Cardonald Primary School and look forward to witnessing a steady and carefully planned progression for all to enjoy under Steve's guidance.

Our Pupil Council have been spreading the word around school about the upcoming Comic Relief Week starting on Monday 13th March and finishing with a dress down day on Friday 17th March. There will be more details to follow from our Pupil Council.

Three upper school pupils attended the Glasgow Schools Forum at the City Chambers yesterday and they represented the school with distinction. It was an opportunity for pupil representatives from all of the Glasgow schools to have their views heard. It is also wonderful to see pupils' confidence develop to the extent that they feel comfortable and confident to participate in these events in such auspicious surroundings.

Primary 1 and 2 were fortunate to receive full sessions of coaching from the BikeCycle team as another school withdrew. The weather has been kind to them as they practise their bike-ability skills in the upper playground.

Reports will go home on the last day of term and in the final week of term there will be a special assembly with Rev McFadyen from Cardonald Parish Church joining the staff and children on Thursday 30th March.

As always, should you have any queries, please do not hesitate to email me using the HT email address and I will either respond directly or forward your query to the relevant member of staff.

Best wishes,

Martin Coogan
Headteacher

Email: Headteacher@cardonald-pri.glasgow.sch.uk