



Cardonald Primary Parent Council

Meeting Minutes – Tuesday 7th October 2025

Attendees	Chairperson – Jen Sutherland Vice Chair – Lyndsey Seeley Treasurer – Susan Rafferty Secretary – Lesley Healy
	PC Members - Heather Murchie, Jennifer Haughton
	Staff –Mrs Waddell – DHT
Apologies	PC Members – Kate Russell

Item Discussed	Action Required / Outcome	Action By	Completed Date
Welcomes & Apologies	The meeting was opened by the Chair and apologies read out that were received. A warm welcome was given to all who attended.		

Previous Minutes			
Previous minutes from the meeting on 02.09.25 were discussed.	Previous minutes emailed out to attendees on 08.09.25 for confirmation, an updated draft on 12.09.25 and finalised minutes emailed on 27.09.25		

Deputy Head Teachers Report			
DHT Report delivered by Mrs Waddell	The DHT Report is attached		
	To encourage reading for enjoyment Ravie Davie from the Govan School of Wrestling and the Owner of Spuddies, with the mascot, are both reading to classes.		
	Mrs Strang has asked for more Credit Union bags, voted on an agreed to order these same as last year where we believe we bought 24, Susan to check and order or send money for school to order	SR	

Treasurers Report			
Sep 2025 Opening Balance - £5049.11 Closing Balance - £5086.76	Deposits		
	Bonus Ball - £56.00		
	Total - £56.00		
	Withdrawals		
	Let - £15.10		
	Bank Service Charges - £4.25		
	Total - £19.35		
	Also discussed Christmas donations. Approx 105 P1-P3 for books.		

Secretary's Enquires / Emails			
Let/Arrangements for Next Meeting	Next meeting on Tuesday 4 th November at Classroom instead of library as costs are cheaper.		

Communications – Via Email & Social Media			
Communication from Parent Forum Members	<p>A parent had copied us into an email to directed to school and also copied us into the reply where they were happy with the school's response.</p> <p>The Parent Council cannot discuss specific incidents, pupils or teachers and any queries regarding this should be directed to the school.</p> <p>The school's safeguarding policies can be found on the school's website at http://www.cardonald-pri.glasgow.sch.uk/ under the Our School menu at Keeping Children Safe http://www.cardonald-pri.glasgow.sch.uk/PlainText/PlainText.aspx?SectionId=f9845c20-b5ab-40ea-b3da-bd6f63fb7ee3</p>		
Any further PC Communications received	<p>Mr Coogan has measured the space for any possible future fete</p> <p>Quote for the projector has been put into City Building</p> <p>Mr Coogan had queried whether we had paid for panto buses last year, we had not. Mrs Waddell unsure if panto has been organised for this year.</p>		

Paired Reading Subgroup			
	<p>Not yet started for this year.</p> <p>Laura will be continuing as a member of the PC Paired Reading Subgroup. There are 2 new parent volunteers, code of conduct will be sent to them for agreement to become subgroup members then PVGs organised once we have their details.</p> <p>The school is supporting Dr Zubhir Ahmed MP's campaign to open Cardonald Parish Church as a temporary library space</p>		

UNICEF Right Respecting School's Gold Award Subgroup			
	<p>Lyndsey is able to attend these meetings on the last Friday of every month and for continuity will do this going forward. This will also be in the form of a subgroup to allow PVG from the parent council. Lyndsey will report on the work done on behalf of the PC each meeting.</p> <p>Lyndsey has met with Mrs Strang, Mrs Waddell and Mrs King. Silver Award elements can be used towards Gold Award. For Gold Award school needs to work towards a Global Campaign. 20th November is World Children's Day and would be good to kick this off on that day.</p> <p>Once the campaign has been finalised the PC will also post this on our Social Media for engagement.</p>		

PC Membership			
Connect	New pack downloaded, main contact of Chair has been confirmed again for this year.		
Code of Conduct	Emailed to Jennifer who has signed in agreement at the meeting		
Social Media Policy	Agreed no updates except to update Twitter to BlueSky. Lesley to update	LH	
PVG	Lynsey's PVG for RRS Subgroup work has been applied for and returned with no issues.		
Members	Jen to check if Amy Nelson still wishes to be PC member	JS	

Fundraising			
Christmas Fayre	Logistically it will be difficult to arrange a Christmas Fayre for end of November. May look to arrange a Summer Fete instead as playgroup can also be utilised.		
	Susan to email stall holder responses to let them know not going ahead and school will put out a Groupcall.	SR Mrs W	

AOCB			
	4 members of the PC will be leaving over the next two years as their children move to high school, included 3 current office bearers. Discussed ways to encourage membership; Posters at the school gates, QR codes on the back of seats at the Xmas show, Groupcall sent out by school, more SM posts on the work done by the PC and another coffee morning were all suggested.	JS	
	We have not donated any water bottles this year and are unsure if the school still have a supply of these or need more.		
	As Mrs Waddell had to leave early, Jen will email the school to enquire about these both.		

Next Parent Council Meeting	Tuesday 4 th November at 7pm - Rosshall Academy
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