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Meeting Minutes – Tuesday 3rd June 2025

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| |  |  | | --- | --- | | Attendees | **Chairperson** – Jen Sutherland **Vice Chair –** Lyndsey Seeley **Treasurer** – Susan Rafferty  **Social Media Secretary** – Kate Russell  **PC Members** - Heather Murchie  **Staff** –Mrs King – PT, Mrs Strang - PT  **Parent Forum** - | | Apologies | **PC Members** – Lesley Healy, Amy Nelson  **Staff** – Mrs Waddell | |  |  | |  |

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| **Item Discussed** | **Action Required / Outcome** | **Action By** | **Completed Date** |
| **Welcomes & Apologies** | The meeting was opened by the Chair and apologies read out that were received. A warm welcome was given to all who attended. |  |  |

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| **Previous Minutes** | | | |
| **Previous minutes from the meeting on**  **06.05.25 were discussed.** | Previous minutes emailed out to all attendees on 09.05.25 for confirmation and finalised minutes emailed on 16.05.25 |  |  |

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| **Head Teachers Report** | | | |
|  | Read by Mrs King |  |  |

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| **Treasurers Report** | | | |
| **DATE**  Opening Balance - £4500.53  Closing Balance - £4649.32 | The Treasurer’s report is attached | SR |  |
| **Audited Accounts** | Still in Process |  |  |

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| **Secretary’s Enquires / Emails** | | | |
| **Let for Future Meetings** | Rosshall Library booked for the following dates; 2nd Sep, 7th Oct, 4th Nov, 2nd Dec, 6th Jan, 3rd Feb, 3rd March. No April meeting as school holidays. AGM in May may be booked for school nearer time. |  |  |
| **Let/Arrangements for Next Meeting** | Next meeting Tuesday 2nd September, Rosshall Library |  |  |
| **Any Further Emails** | Jen Sutherland PVG confirmed |  |  |

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| **Communications – Via Email & Social Media** | | | |
| **Communication from Parent Forum Members** |  |  |  |
| **Any further PC Communications received** |  |  |  |

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| **Paired Reading Subgroup** | | | |
|  | Two weeks of Paired Reading left then will finish till August/September |  |  |

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| **Event Planning** | | | |
| **Term 1** | TBD – School will possibly host a Disco |  |  |
| **Term 2** | Christmas Fayre |  |  |
| **Term 3** | TBD – School will possibly host a Disco |  |  |
| **Term 4** | P6 5K |  |  |

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| **Fundraising** | | | |
| **Term 2** | Christmas Fayre provisional date of Saturday 29th November. Planning to start at September meeting. |  |  |
| **Term 4** | P6 5k fundraising for residential trip. |  |  |

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| **360 Questionnaire** | | | |
|  | Questionnaire completed for Mrs Waddell as the parent council. |  |  |
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| **Any Other Competent Business:** | | | |
| **Lets** | As the classroom was easy to find, is it worthwhile booking a classroom in future rather than the library at Rosshall? To be discussed with Lesley. | J.S |  |
| **Library** | The library is being updated. Is there funding available?  Vote passed to donate £250 to school for the library. | All  S.R |  |
| **RRS** | The school will be applying for their gold award from August and would like volunteers from the P.C to help with this. Dates & times to be organised in August. |  |  |
| **Swimming and P1 essentials** | Vote passed to donate £60 towards clothing for swimming and changes of clothing. | S.R |  |

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| **Next Parent Council Meeting** | **Tuesday 2nd September at 7pm - Rosshall Academy** |