

MICROSOFT TEAMS/HOMEWORK

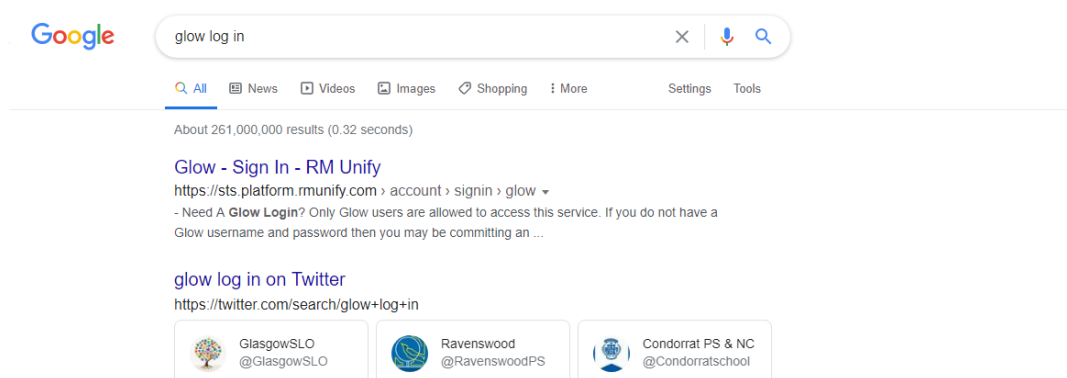
PARENTS GUIDE

Please see the guide below, detailing how to access Microsoft Teams:

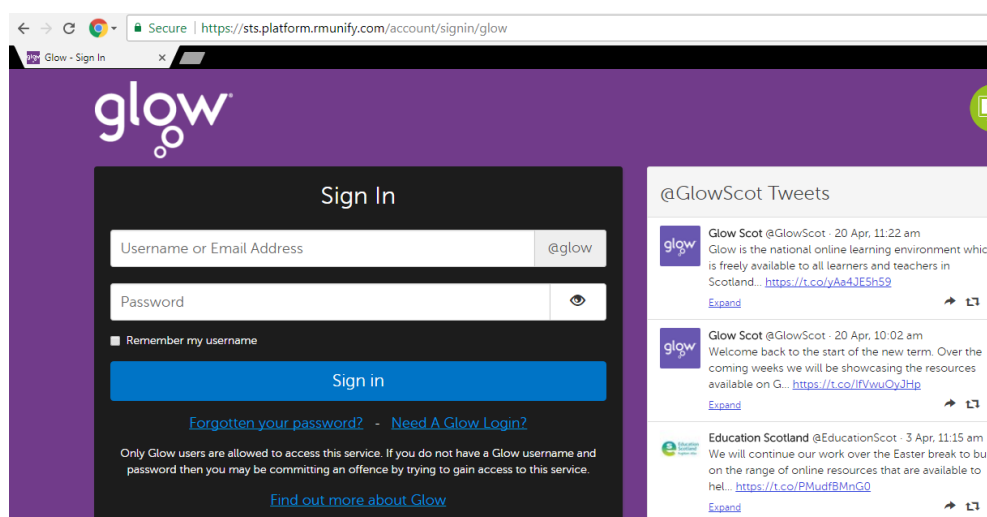
Part 1 – How to Sign In?



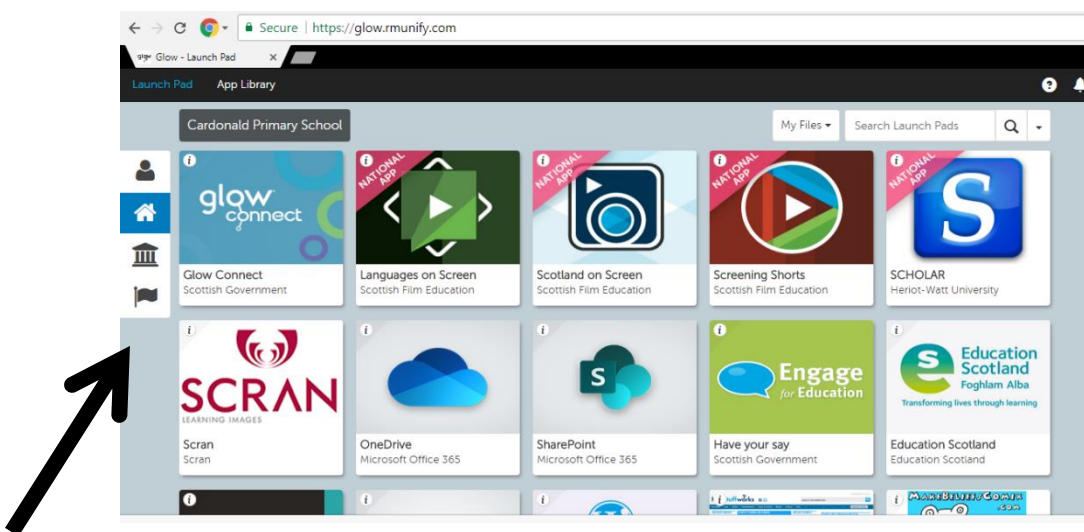
1. Use your computer, iPad or phone. Go to Google. Type in “Glow log in” and click on the link (as per the picture below).



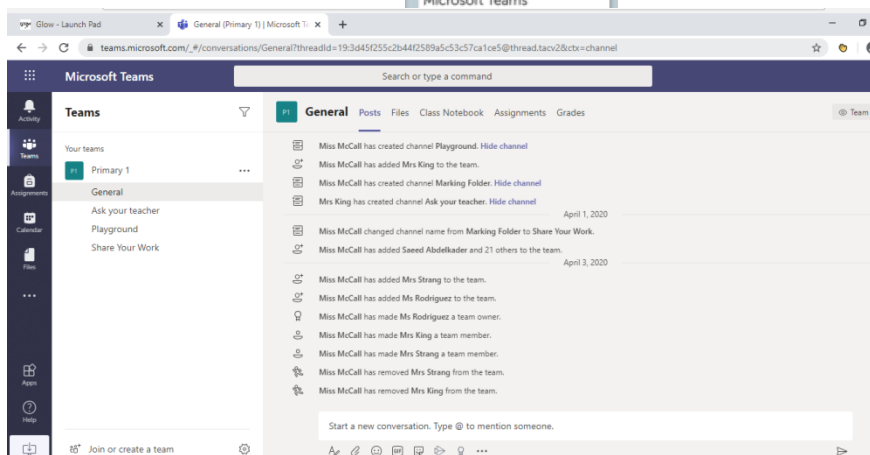
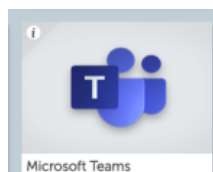
2. This will take you to your glow log in page (see below). You should enter your glow email address and password. Then click “Sign in”.



3. You will be taken to your Glow “Launch Pad”. The Launch Pad has lots of apps. Make sure you have clicked on to the “school” icon (see below).



4. Scroll through the apps and click the ‘**Microsoft Teams**’ app (see below). You may be asked if you want to download the app. This is your choice. You do not have to download the app as it will still work in your internet browser.



5. You should be taken straight on to

the **Microsoft Teams** page (see picture below) and will find your child enrolled in a “team”. A “team” is just their class.

6. If it doesn't take you straight to this page, then it might ask you to sign in again. If it does, then enter your glow email address and password again.